

---

# HEREFORD RACING & EVENTS

## Christmas Party 2020 – Booking Terms & Conditions

The Booking for the Client's event is not binding on Hereford Racecourse Ltd until it has been signed by the Client and returned to Hereford Racecourse with the required deposit.

### **1 - BOOKING**

Provisional bookings must be confirmed within 7 days by returning these signed Terms & Conditions. Unconfirmed reservations will automatically be released.

### **2 - DEPOSIT / PAYMENT**

A deposit of £15 per person (inc VAT) must be paid by the Client within 14 days of the date of the invoice to guarantee the Booking. Deposits for all guests are **Non-refundable and Non-Transferrable**. Full payment must be received by the Racecourse 4 weeks prior to the party date. Any full payment received will **not be refunded or exchanged for drinks vouchers at the event**.

### **3 - PAYMENT TERMS**

If payment terms are not observed, Hereford Racecourse reserves the right to cancel the booking. In such circumstances deposits are not refundable.

### **4 - ETIQUETTE**

Hereford Racecourse reserves the right to judge acceptable levels of behavior of its guests. In the event of failure to comply with management requests to observe acceptable levels of behavior, Hereford Racecourse reserves the right to request that person/ persons leave the venue without Hereford Racecourse being liable for any refund or compensation.

### **5 - DAMAGE WAIVER**

The Client shall be responsible for any damage caused by the Client or their guests to the premises, site and buildings, or the furnishings, utensils and equipment therein during the term of hire. The Client shall pay to Hereford Racecourse, the amount required to make good and remedy any such damage.

### **6 - GENERAL LIABILITY**

Hereford Racecourse does not accept liability for any failure to provide services contracted for due to circumstances beyond its control, including industrial action, disruption of postal communications, failure of plant, electricity, gas, water supplies, fire alarm evacuation, acts of God or force majeure.

---

The person signing below for and on behalf of the Client hereby warrants that they have the authority to do so. In the event that they are not so authorized, the signing individual shall be liable for the complete performance of the contract and for payment of any and all sums due under the above terms and conditions.

**I / WE AGREE TO THE TERMS AND CONDITIONS AS OUTLINED ABOVE AND  
ENCLOSE THE REQUIRED DEPOSIT FOR AND ON BEHALF OF THE CLIENT**

Contact Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Invoice address: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

I enclose a non refundable deposit totaling £ \_\_\_\_\_ for \_\_\_\_\_ (number)  
places at a Shared Party Night / Private Christmas Party (deletes as applicable) on  
\_\_\_\_\_ (date) December 2020.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_